



Supporting Document for Missions Teams

Dear Mission Team Leader,

Thank you for your willingness to form part of the More Than Gold team. Please go thoroughly through this document before completing your registration.

1. Team Leader

This section requires all the necessary information on the team leader:

Medical Conditions	Please give us a detailed summary of your health condition in 500 characters. This information will assist us when we allocate teams according to services needed. Please also keep this in mind when you select your team.
Emergency Contact Details	Please provide the person's name we should contact in case of an emergency as well as the following information: the person's relation to you, country dialling code and contact number

As part of our Child Protection Policy, More Than Gold requires all Team Leaders to have a current Criminal Records Bureau certificate or national equivalent police check. At this point we do not require a certificate or check for all team members. All Team Leaders must be able to tick this box and prove they are in possession of such a certificate / check.

If the Team Leader could not obtain a Criminal Records Bureau Certificate or similar documentation you would need to complete the More Than Gold Waiver Form.

2. Church or Organisation Details

Please provide us with the details of your church or organisation (including name of church or organisation, address, city, county/state/province, post code / zip code, country, contact telephone number (including country code), website address and affiliation/denomination).

We require details for the leader of your church / organisation, who can certify your competence as a Team Leader and their trust in the team as a whole. Please provide their first

name, last name, position in your church / organisation, email address and contact telephone number (including country code).

If you are the leader of your church / organisation, please provide the details for another suitable individual within your church / organisation.

3. Team Details

Please provide us with information about your team. Teams can consist of **5 to 20 members**. For larger teams, it may be necessary for you to appoint an Assistant Team Leader.

More Than Gold advises that where teams include children (those under 18 years of age) appropriate ratios of children to adults are needed.

More Than Gold will not accept team members under the age of 14 unless they are accompanied by a parent or guardian or under recognised supervision (such as King's Kids). It is the responsibility of the team leader to gain all relevant permission.

At this stage we require the number of Team Leaders (including you) and the expected number of team members (excluding Team Leaders). You need to be as accurate as possible as you will be invoiced according to your estimate (see section '5. Payment' below). You can always add extra team members later when they are confirmed.

We do not need your team members' names, passport numbers and emergency contact details at the moment but will need that closer to the time.

As we start to allocate your team to a local partner, you can help us by indicating the kind of ministries that will best suit your teams' skills and interests. You can select as many areas as you like.

*** If you do select Creative/Performing Arts, we do need more specific information and we will therefore ask you to also complete Annexure A: Arts on the bottom of the application form.**

****If you do select Sport Outreach we do need more specific information and we will ask you to also complete Annexure B: Sport Outreach on the bottom of Annexure A.**

If your team(s) speaks other languages than English please indicate that in the 'Language Skills' block. Please name the language(s), mention number of team members speaking the language and level of fluency in this column (fluent, conversational, etc.).

If you are already working with a partner church / organisation in the UK for the 2012 Games, please provide us with the name of the partner church / organisation, contact name, contact telephone number and contact email address.

4. Accommodation & Travel

This section is for your teams' accommodation information, arrival and departure details.

Accommodation

Due to the fact that most churches in the UK do not have bathroom facilities More Than Gold has pre-booked accommodation for Service and Mission Team members at six conference facilities and two camp facilities which include the following:

- The Royal Foundation of St. Katharine Conference Centre: located in Central London and 15 minutes by tube to Olympic Park.
- Highbury Centre: located in central London and 20 minutes by tube to Olympic Park
- The High Leigh Conference Centre: located 28 minutes by train from Central London and 32 minutes by train from Olympic Park.
- The Salvation Army College for Officer Training: located in Central London and 25 minutes by tube from Olympic Park.
- The YWAM Harpenden Base: located 30 minutes by train from Central London and 45 minutes from Olympic Park
- All Nations Christian College: located 40 minutes by train from Central London (on the same line than High Leigh Conference centre)
- All Arts Teams will be hosted at the Sunbury Court Training Facility: 45 minutes from Central London
- All Catholic Teams will be hosted at the Joshua Camp: located in Brentwood, 20 minutes to Stratford Station for Central London and Olympic Park

The suggested accommodation options are mentioned in three categories, namely Gold, Silver and Bronze:

❖ Gold Accommodation:

The Gold accommodation is three star accommodation with individual rooms and private bathrooms (en-suite bathroom). The price includes breakfast, packed lunch, all linen and internet access.

The Gold Accommodation options include:

- High Leigh Conference Centre @ £67.00 per person per night (incl. tax at 20%)
- Highbury Centre @ £75.00 per person per night (incl. tax at 20%)
- The Royal Foundation of St. Katharine Conference Centre @ £75.00 per person per night (incl. tax at 20%)
- The Annex and the Main House of the Sunbury Court Salvation Army Training Facility (For the Arts Teams Only) – price to be confirmed

❖ **Silver Accommodation:**

The silver accommodation option is two or three star accommodation with individual rooms and shared bathroom facilities. The price includes breakfast, packed lunch, all linen and Internet access.

The Silver Accommodation venues include:

- High Leigh Conference Centre @ £52.00 per person per night (incl. tax at 20%)
- Highbury Centre @ £65.00 per person per night (incl. tax at 20%)
- YWAM Centre @ £25.00 per person per night (incl. tax at 20%). Up to four people might share a room at the YWAM base.
- All Nations Christian College @ £ 35.00 per person per night.
- The Blue Peter Lodge at the Sunbury Court Salvation Army Training Facility (For the Arts Teams Only) – price to be confirmed

Please visit <http://www.morethangold.org.uk/outreach/mission-and-service-teams/mission-teams-accommodation.html> for more detailed information on Gold and Silver accommodation options.

❖ **Bronze Accommodation:**

The bronze accommodation option is mostly a dormitory style set-up in a hall, school or camping facility. You will have access to a shared bathroom and will need to provide your own bedding and towels. The cost includes breakfast and a packed lunch.

The Bronze Accommodation Venues are:

- Indoor Camping Facility (floor space) at High Leigh Conference Centre @ £25.00 per person per night (incl. tax at 20%)
- YWAM Camp City @ £10.00 per person per night (incl. tax at 20%)
- Indoor Camping Facility (floor space) at All Nations Christian College @ £20.00 per person per night
- Indoor camping facility (floor space) at the Sunbury Court Salvation Army Training Facility (For the Arts Teams Only) – price to be confirmed
- Joshua Camp City @ £210.00 for the duration of the block (Catholics only)
- YFC will organise YFC team accommodation @ £10.00 per person per night
- Fusion UK will organise Fusion accommodation (prices to be confirmed)

Arranging your own accommodation?

Teams are welcome to arrange their own accommodation. Please provide us with the address of where you are staying. However, we will only be able to provide visa letters once we have received all your accommodation details.

Please note accommodation in the U.K. does not tend to have air conditioning systems installed.

Travel

We are running our 2012 outreach in three blocks with the exception of the Catholic block. Each block begins with a one and a half day orientation programme and ends with a celebration event. Teams can attend one or more blocks. The blocks are:

- Block 1: 24 July 2012 - 3 August 2012 (for all accommodation except Catholic and YWAM base accommodation)
- Block 2: 3 - 13 August 2012
- Block 3: 28 August 2012 – 10 September 2012 (Paralympics)

Please note:

- YWAM Tent City starts the first block one day later: 25 July 2012 – 3 August 2012.
- The Catholic block will run from 1 – 13 August 2012 only.

Please tick the block(s) your team would like to come for.

When should my team arrive in the UK?

We ask teams to arrive in the morning of the first day of their chosen block. We will start with the orientation programme late afternoon/evening and will continue on the second day of the block. Teams will depart to their outreach programmes on the 3rd day.

When should my team depart?

We request teams to depart from their accommodation venue in the morning of the last day of their chosen block.

If your team is planning to arrive in the UK or depart from the UK outside of the block dates, please provide us with:

- ❖ Arrival date
- ❖ Arrival airport or station
- ❖ Departure date
- ❖ Departure airport or station
- ❖ Inbound and outbound carrier.

This will mean additional administration and accommodation costs to your team.

Transport within the country

As we are still in discussions with authorities regarding public transport costs during the Games, we recommend team members to budget for a maximum of £100 per person per week for transport costs depending on where you will be staying and working (underground

and outside London zones). This does not include travelling to and from the airport. We will keep you up to date on this matter.

Visas

Visa Laws can change during a major event. However all non UK and EU citizens will require visas. You can not work with More Than Gold in 2012 on a tourist visa. Please visit <http://www.ukvisas.gov.uk/en/> for the latest visa requirements.

If some members or all of your team will be arriving from outside of the EU, and you require visas, we will supply you with an invitation letter. More Than Gold will hand over invitation letters only once all registration fees has been paid and the team accommodation venue is known to us.

Other Travel Information

Travel Insurance: Each team is responsible for its own travel insurance. More Than Gold will not be responsible for any personal equipment or property that is damaged, stolen or mislaid.

Extra Equipment: Teams and artists travelling with extra equipment will be responsible for all travel arrangements and costs: insurance, shipping, handling, and import or export considerations if coming from overseas.

Team Info: Please ensure that you have all necessary information on your team members with you on the outreach. Including emergency contact details, photocopies of passports and travel insurance details.

5. Payment

Fees

The registration fees are per Team Leader and team member (you will be invoiced according to the number of Team Leaders and expected number of team members entered in section: '3. Team Details'.

There are three categories of registration fees:

Category 1:

A Standard Registration Fee of £75.00 GBP (US\$120.00) per Team Leader and Team Member

Category 2:

A Concessional Fee of £25.00 GBP (US\$40.00) per Team leader and Team Member are charged for those from the developing world.

Category 3:

We are offering the opportunity for you to sponsor a concessional place at a cost of £125.00 GBP (US\$200.00) per Team Leader and team member. By sponsoring a concessional place, you will help other teams that might struggle to raise all their funds. Your sponsorship will go

into a bursary. The fee includes the standard registration fee of £75.00 GBP per Team Leader / team member plus £50.00 GBP sponsorship towards a concessional place.

All registration fees are non-refundable. Each team member will receive a backpack, t-shirt, lanyard with identification card, a starter set of resources, training materials, induction and administration support during the mission trip. The registration fee also includes venue allocation for artists and team placements for service and mission teams.

On receipt of your application form, you will receive a personalised invoice. This invoice will be calculated as follows:

Payment for Gold & Silver Accommodation Options:

Step 1: To be paid immediately upon application

You will be invoiced for:

- a) All registration fees for Team Leaders and Team Members
- b) 50% of your team accommodation costs according to the choice of accommodation you have made.

Step 2: To be paid by 1 June 2012

You will be invoiced for:

- a) Remaining 50% of your team accommodation costs according to the choice of accommodation you have chosen.

Gold and silver accommodation is very limited therefore we would encourage all teams who require Gold and Silver accommodation to register as soon as possible. An additional £25.00 will be added to the registration fee after 1 January 2012.

Payment for Bronze Accommodation Options:

Step 1: To be paid immediately upon application

You will be invoiced for:

- a) 50% of the registration fees for your Team Leaders and Team Members

Step 2: To be paid by 1 May 2012

You will be invoiced for:

- a) Remaining 50% of the registration fees for your Team Leaders and Team Members
- b) 25% of your team accommodation costs according to the choice of accommodation you have made.

Step 3: To be paid by 1 June 2012

You will be invoiced for:

- a) Remaining 75% of your team accommodation costs according to the choice of accommodation you have chosen.

More Than Gold will not guarantee accommodation for late registrations. An additional £25.00 will be added to the registration fee of Bronze accommodation after 1 May 2012.

Payment for Own Accommodation Arrangements:

For those who are arranging their own accommodation, payment will work as follow:

Step 1: To be paid as soon as possible after your registration.

You will be invoiced for:

- a) All your Team Leaders and Team Members' registration fees.

For late registrations (after 1 May 2012) an additional £25 will be added to the registration fee.

How To Pay:

All prices mentioned are in £GDP pound sterling. You will have the options of either paying in £GDP pound sterling into the More Than Gold bank account in London or in US\$ through our office in the USA. Indicate your method of payment on the form and you will receive an invoice for payment with instructions. For those paying in US\$ please note that the price may fluctuate due to the exchange rate upon the time of invoice.

Resources

We urge teams not to bring their own literature for the outreach but to purchase More Than Gold recommended resources that are culturally sensitive and relevant. These resources can be viewed at www.morethangold.org.uk at the Web Shop. The resources can be delivered at your accommodation venue so that you do not need to travel with it. There will be a resource order form for mission teams closer to the time since it will be more cost effective for teams to order it through the Mission Teams department. It is recommended that you order samples of the resources prior to your order.

General

Your application will mean you will automatically receive our Mission Team e-News giving you the latest information in the build up to the games. If you have any questions regarding the Mission Team Application Form, please contact us at missionteams@morethangold.org.uk.